

PRIVACY STATEMENT

As soon as you visit our website www.sunvest.eu or contact us, we may receive personal data about you. In this privacy statement, we explain what we do with that information. We always handle your information with care and store it securely. If you have any questions or would like to know what information we have about you, please contact us. We may amend this privacy statement if we deem it necessary. We therefore recommend that you review this privacy statement regularly so that you are aware of these changes. This privacy statement was last amended on 01 September 2024.

1. When will this Privacy Statement be applied?

This privacy statement applies to all personal data that we process and to all domains related to us. This concerns the personal data of anyone who has ever had contact with us or visited our website, such as visitors, customers and business contacts. Personal data is all personal data that can be traced back to you as an individual, such as your name, telephone number, IP address, customer number or surfing behavior. If you want to know more about personal data, please visit the website of the Dutch Data Protection Authority.

2. Who uses your personal data?

Sunvest is responsible for the website www.sunvest.eu and therefore responsible for the use of your personal data as described in this privacy statement. Sunvest's full data are:

Sunvest Ontwikkeling B.V.
Maarssebroeksedijk 37
3542 DM Utrecht
Netherlands
COC number: 74864092

Contact: info@sunvest.eu
Tel: +31 30 341 0999

3. Whose personal data does Sunvest use?

We process the personal data of everyone who has interacted with us or visited our website. These include visitors, private customers, corporate customers, job applicants and contacts of our business partners.

4. How does Sunvest obtain your personal data?

We receive the personal data directly from you as soon as you:

- Visit our website;
- Fill in personal data via the contact form on our website;
- Apply via our website;
- Contact us by e-mail, telephone or by entering into a contract with Sunvest.

5. What personal data does Sunvest use about you?

We collect the following personal data from visitors to the website who use the contact form:

- Name;
- Residential address or business address;
- E-mail address; in
- Telephone number.

From visitors to the website who apply for a job at Sunvest and who use the vacancy environment, we collect:

- Name;

- Gender;
- E-mailadres; in
- Telephone number;

And when we make an offer to an applicant, we also collect:

- Residential address;
- Payment details;
- BSN;
- Birthplace;
- Date of birth;
- Education (level);
- Salary;
- Function;
- Photo material; and
- Financial data.

We collect the following personal data from service providers or other parties who enter into a contract with Sunvest (whether or not through this website):

- Name;
- Residential address or business address;
- E-mail address;
- Telephone number.

And possibly also:

- Payment details;
- BSN; and
- Financial data.

6. What do we use your personal data for?

We only use your personal data for the purpose for which we are allowed to use it:

- We have received your consent from you to use your personal data;
- We use your personal data because we have entered into a contract with you and we cannot do so without that information;
- We use your personal data to comply with the law, such as storing personal data for the tax authorities.

7. How long do we keep your personal data?

We will retain your personal data for as long as we are required to do so by law and for as long as necessary for the purpose for which we use your personal data. For example, as long as you are a customer or employee of ours, we will store your personal data according to the statutory retention period of seven years, unless the (employment and/or ground) contract between you and Sunvest runs longer than seven years. After that, we will only keep your personal data for statistical purposes and to handle any complaints or legal matters. If you would like to know more about how long we keep specific personal data about you, please contact us.

8. Who do we share your personal data with?

We may give your personal data to others. We will only do this if:

- We have received your consent from you to use your personal data;
- We need to share this personal data with our accountant and/or (payroll) service providers so that we can fulfil our obligations under an employment contract;
- We have to do that in order to abide by the law.

9. Where does Sunvest store your personal data?

We process your personal data within the European Economic Area (EEA). This means that we also store your personal data within the EEA. If you have any questions about this, please feel free to contact us.

10. How secure is your personal data at Sunvest?

We have done a great deal to secure your personal data as well as possible, both organisationally and technically. We have secured our systems and various means of communication to ensure that your personal data does not end up in the hands of others. Your personal data is therefore safe with us. We also ensure that your personal data is only used by people who have received permission from us. If you have any questions about the specific way of security, please contact us. When we share your personal data with others, they are also obliged to treat it with the same care as we do. If you notice that this is not the case, please let us know.

11. What can you ask of Sunvest?

Because we use your personal data, you have various rights. We have listed these rights for you below.

Right to information

We must explain to you in an understandable and clear way what we do with your personal data and what control you have over it. That is why in this privacy statement we explain in detail which personal data we collect from you and how we handle your personal data.

- **Right of access**
You can always ask us to inspect your personal data that we have about you.
- **Right to correction**
You may ask us to have your personal data corrected if it is inaccurate or incomplete.
- **Right to object**
You may object to the processing of your personal data if you do not agree with the way we handle your personal data. This right applies to the personal data we use for direct marketing. For example, you can indicate to us that you no longer want to receive mail from us. This also applies to personalised recommendations on our website.
- **Right to data-portability**
If you have a contract with us or if you have given permission for the use of your personal data, you may ask us to send you the digital personal data we hold about you. For example, you can transfer that personal data to another organization if you wish.
- **Right to restrict processing**
You may ask us to restrict the use of your personal data. This means that in certain cases, we may only keep your personal data but not use it.
- **Right to be forgotten**
You may ask us to delete all personal data we hold about you. We will then delete all personal data that can be traced back to you. In some cases, we cannot or may not yet delete your personal data. For example, we have to keep some personal data for 7 years for the tax authorities.
- **Right to lodge a complaint**
You may lodge a complaint about the way in which we handle your personal data. If

you have a complaint, we will be happy to solve it for you. Please contact us for more information. You can also file your complaint with the Dutch Data Protection Authority. Of course we hope it doesn't come to that, but in extreme cases you can also go to court.

How do I submit a request or complaint?

Send your request or complaint to us via info@sunvest.eu. We will process your request or complaint within 30 days. If there are multiple requests or complaints or if your request or complaint is complex, this may take more time. In that case, we will contact you within 60 days at the latest. We may ask you to identify yourself. In that case, we will request your personal data to ensure that you are the correct person to whom the personal data belongs.

If you are not satisfied with how Sunvest handles personal data, you can also file a complaint with the Dutch Data Protection Authority via:

<https://www.autoriteitpersoonsgegevens.nl/een-tip-of-klacht-indienen-bij-de-ap>

12. What rules apply to this privacy statement?

Our privacy statement must meet several conditions. These conditions can be found in particular in the General Data Protection Regulation. In addition, the general rules that apply according to Dutch law apply to our privacy statement.

13. What cookies does Sunvest use?

You can indicate which of your personal data we are allowed to use. If you have given us permission to personalise your profile based on your surfing and search behaviour, we can tailor our website specifically to you so that its use becomes easier and more personal. We do this with the help of cookies. A cookie is a small text file that is placed on your hardware when you visit our website.

You can change your cookie preferences on this website, by following this link

<https://sunvest.eu/cookie-policy-eu/> You can also set your browser to only accept the storage of cookies if you agree to them. Please note that many websites will not work optimally if cookies are disabled.

Many cookies have an expiration date. If an expiration date is set, the cookie is automatically deleted when the expiration date expires. You can also choose to manually delete the cookies before the expiration date has expired. Please refer to your browser's manual for more information.

14. What does Sunvest do with the personal data of minors?

We do not specifically target minors with our website. This means that if you are under the age of 18, you will need a parent or guardian's permission to use our website. If you are a minor when you visit our website, we assume that you have received this permission before your visit.

15. Do you have a question about this privacy statement?

Do you have a question about our privacy statement? Please feel free to contact us by sending an email to info@sunvest.eu. We are happy to help you.